



Master Gardener Foundation of Thurston County Board Meeting Minutes: February 11, 2015

The January meeting was held at the WSU Thurston County Extension Office and called to order by Julie Sandberg at 5:44 p.m.

Present: Board members Julie Sandberg, president; Kaleen Cottingham, vice president; Cindy Hoover, president elect; Linda Talen, treasurer; Devi Watson, member-at-large; and Cindy Morana, secretary. Also present were Nancy Mills, publicity chairperson, Cori Carlton, program manager and Suzannah Klaniecki, AmeriCorps volunteer.

1. Approval of minutes. Kaleen moved approval of the 1-14-15 Board minutes, Cindy H seconded. The minutes were adopted.

2. New Business. Nancy Mills has offered her garden for a member-only 4-part series, “Seasonal Transformations” from March through August. This activity addresses one of our annual goals, “Increasing the number of Foundation member benefits.” Cori agreed attendance will count toward CEs. Nancy will put together a budget for supplies and refreshments. Attendance limited to 25. Kaleen moved adoption of budget up to \$200 subject to board approval. Devi seconded. Motion carried.

3. Treasurer’s Report.

2015 YTD expenses	\$1,954.33
2015 YTD income	\$373.25
Total Assets	\$79,143.42

- a. Linda did purchase an external hard drive for long-term data storage, as requested, will set it up with folders and download Bev’s and Penny’s records onto it.
- b. Annual fiscal review by Ken Wilson found good results, except his request that we keep subtotals during the plant sale.
- c. Board reviewed Treasurer’s fiscal documents and postponed approval until next month. Linda will correct formulas in the spreadsheets and forward reports to the board prior to the next meeting.
- d. Purchase of a phone to process credit cards at the plant sale was discussed. Other solutions may exist. Julie will ask Midge to work with Linda to develop possible solution(s).

4. State Foundation Report.

- a. Kaleen moved board approve Julie’s signing of the state charter (which may be a renewal) and also to advise Sandy that we support the State Foundation’s proposed amendment regarding dependent members. Devi seconded. Motion carried.
- b. Board requested Cori draft a new MOU for MGFTC and WSU Extension, as required by the state charter, if the current MOU cannot be located.

5. Committee Reports.

- a. Publicity. Nancy and Penny have agreed to stay on while we identify a new chairperson.

- b. Website. Kaleen and Julie met with Bev and Roy regarding updating the site. Devi will work through Linda on posting details of membership meetings.
- c. Bloomin' Bingo is coming along, Cori noted.

6. Program Report. Suzannah and Cori's reports included

- a. Suzannah's workshop, due to popular demand, will repeat on March 12.
- b. Cori noted cluster meeting will be March 11. See item 8.b. below.
- c. Food Bank growers' meeting scheduled at the same time as the MGFTC membership meeting February 24. Cori will cover the growers' meeting, if Cindy Cartwright cannot.
- d. WSU Extension Office is not moving at this time.
- e. Cori recommends we re-send the OFM letter. Julie and Kaleen will do that.
- f. April 18-19 is the Olympia Master Builders' Home and Garden Show. OMB has requested our participation because of demand for plants and related items. Fee for a booth is \$425. Cori will see if our retail and handicraft committees are interested. If so, and then only if we can negotiate a waiver of the entire \$425 fee, then we are interested in participating.

7. Old Business.

- a. Dues increase will not be pursued at this time. And while the bylaws do not have provision for complimentary memberships for trainees, honorary memberships may be a possibility. Lifetime membership was also discussed. Kaleen will look at bylaws regarding dues policy and work up some ideas for future consideration. She will also look at whether other areas of the bylaws (e.g., electronic notice of meetings) need to be updated.
- b. Record-keeping. See Treasurer's Report 3.a. above.
- c. Annual goals.
 - i. Swap will be April 22 (Earth Day) at Fairgrounds, Benoschek Building.
 - ii. Tea and Trilliums (a.k.a. Tea in the Garden) may be planned for next year.
 - iii. Consider having tabletop or speed gardening group discussions at the annual picnic.
 - iv. Cindy M will request Diane send the list of members to the full board.
 - v. It was suggested we invite Ann Potter, expert on butterflies and other pollinators, to be our June speaker.

8. Policies and Procedures Update.

- a. Devi noted that the electronic version of the update must be redone. She has recreated section V, position descriptions, which she distributed. Please review and respond to Devi with changes no later than February 27. She will bring a revised document for final board approval in March.
- b. We need a foundation representative to participate in the cluster meetings alongside Cori. Perhaps the responsibility to find a participant could be added to the state representative's job description. Devi will talk with Sandy about that possibility.

9. Adjourn. The meeting adjourned at 8:12 pm.

Submitted by Cindy Morana, secretary
2/12/15, rev. 3/1/15. Adopted by Board 3-11-15.