



Master Gardener Foundation of Thurston County

Board Meeting Minutes, September 14, 2016

The meeting was held at the WSU Thurston County Extension and called to order by President Cindy Hoover at 5:30 p.m.

Present: Board members Cindy Hoover, President; Julie Sandberg, Past-President; Charley Barron, Vice-President; Linda Talen, Treasurer, Kerry Norem, Treasurer-elect; Laura Westrup, Secretary; Candace Jacobs, Member at Large; Cori Carlton, Program Coordinator.

Minutes:

Motion to approve the corrected August 17, 2016 meeting minutes. Charley moved and Candace seconded to accept the board meeting minutes. Motion carried.

Treasurer's Report:

Motion to approve the Treasurer's August 31, 2016 Income and Expenses report indicating a Total Income of \$24,056.17, the August 31, 2016 Accrual Basis report indicating Total Expenses of \$17,896.62 and the August 31, 2016 Balance Sheet indicating Total Current Assets of \$86,267.23. Candace moved and Kerry seconded. Motion carried.

State Foundation Report:

The South West Washington Master Gardener Cluster Meeting is scheduled for October 6, 2016 at 10:00 a.m.

Vice President Report:

Charley requested board members' assistance in helping with the Bloomin' Bingo event on September 15, 2016.

Member-At-Large Report:

Candace reviewed with the Board additional details for the November 17, 2016 Awards Luncheon that will be held in the Heritage Hall at the Thurston County Fair Grounds. The Board will determine from submitted nominations the recipients of the Foundation awards at the October 12, 2016 meeting.

Past President Report:

Julie will be reviewing the Committee Guidelines with Sandy and will have a final draft available for the Board to consider at an upcoming meeting. Julie also reviewed the Task List for each Board position and asked for feedback to help finalize the document. The Foundation member-only Mosaic class will be held at Vashon Island on Saturday, July 22, 2017.

Committee Reports:

Publicity – Cindy noted that she has spoken to Jonathan Gray about his assistance with this committee. She will follow up with him to discuss duties and responsibilities.

Membership – Nothing new to report.

Website – Nothing new to report.

Plant Sale – The Fall Plant Sale is scheduled for Saturday, October 1, 2016.

Handicrafts – Nothing new to report.

Retail – Nothing new to report.

Bloomin' Bingo – General discussion about the upcoming event.

Nominations – Julie noted that Bev Bartlett has expressed interest in running for Secretary. Charley Barron has expressed interest in the President-elect position.

Program Report:

1. Children's Garden program is wrapped up on August 23rd. MG's and MRC's are still harvesting produce for the food bank.
2. The last month has been focused on numerous outreach events including the County Fair and farmers markets. We wrap most of our outreach events in October.
3. Thurston County Solid Waste, Resource Stewardship and WSU Extension staff met to discuss the upcoming 2017/2018 budget. The Master Recycler Composter program is slated to receive operational funds which have previously not been part of the budget. This includes copy costs which would decrease the amount MGFTC typically pays.
4. Cori has begun prepping for our awards luncheon, year-end reports and for 2017 Master Gardener annual training. She will be scheduling a "Spring Greening" prep meeting in October. She is also touching base with 2015 interns to see what they need to become certified before the end of the year deadline.

Old Business:

Investment Strategy:

An extensive discussion was led by the Investment Strategy sub-committee regarding a potential investment firm, Edward Jones. Cindy provided an overview of the subcommittee's meeting with Eric Rowe, a Financial Advisor with Edward Jones. Mr. Rowe provided a proposed portfolio analysis for the MGF's consideration. The sub-committee will follow up with Mr. Rowe on questions brought up by the Board regarding fees, contracts, etc. Cindy agreed to research other investment firms for comparison purposes.

Annual Board Task List:

Julie reminded the Board to review the Task List and provide feedback to her to be added to the Task List.

New Business:

A discussion was held related to the porta-potty at Dirt Works. Julie moved and Charley seconded that the Foundation would spend up to \$100 for porta-potty services. Motion carried.

The meeting was adjourned at 7:52 p.m. Motion to approve by Charley, seconded by Julie. Motion carried.

Upcoming Meetings and Special Events:

Bloomin' Bingo, September 15, 2016

Fall Plant Sale, October 1, 2016

MGF Board Meeting, October 12, 2016

MGF Annual Retreat and Goal Setting for 2017, October 18, 2016

Respectfully submitted,

Laura Westrup

Identified items to be completed:

1. Julie will contact Cathy Johnson regarding her assistance in developing a schematic drawing of the Olympia Farmer's Market clinic building.
2. Julie, Charley, Cori, Cindy and Kerry will research steps involved with investment possibilities. (future meeting).
3. Julie will ask Diane Stanger to prepare a Membership Committee responsibility outline.
4. All members are to review the Annual Board Task List and provide feedback to Julie. Julie will bring this item to a future meeting.
5. Julie will work with Sandy on edits to Section V. C. Committee/Representative Guidelines, particularly the scholarship paragraph in time for the October 12, 2016 Board meeting