



Master Gardener Foundation of Thurston County

Board Meeting Minutes, November 9, 2016

The meeting was held at the WSU Thurston County Extension and called to order by President Cindy Hoover at 5:35 p.m.

Present: Board members Cindy Hoover, President; Charley Barron, Vice-President; Linda Talen, Treasurer, Kerry Norem, Treasurer-elect; Laura Westrup, Secretary; Candace Jacobs, Member at Large; Cori Carlton, Program Coordinator, Julie Sandberg, Past President.

Minutes:

Motion to approve the corrected October 12, 2016 meeting minutes. Candace moved and Charley seconded to accept the board meeting minutes. Motion carried.

Treasurer's Report:

Linda presented the Treasurer's Report:

Motion to approve the Treasurer's January through October, 2016 Income and Expenses report indicating a Total Income of \$31,509.49, the October 31, 2016 Accrual Basis report indicating Total Expenses of \$23,040.84 and the October 31, 2016 Balance Sheet indicating Total Current Assets of \$88,576.33.

Julie moved to approve the Treasurer's Report and Candace seconded. Motion carried.

State Foundation Report: (attached)

Vice President Report:

Nothing new to report.

Member-At-Large Report:

Candace discussed several of the November and December events and meetings and she is preparing for the 2017 MG calendar of events.

Past President Report:

Julie reviewed the Task List for the Board's key activities and will provide the final draft at the Budget Meeting scheduled for November 19, 2016.

Committee Reports:

Publicity – Nothing new to report.

Membership – Cindy will contact Diane to ask that an electronic notice be sent to each MG regarding the upcoming Annual meeting scheduled for December 6, 2016.

Website – Nothing new to report.

Plant Sale – Nothing new to report.

Handicrafts – Nothing new to report.

Retail – Nothing new to report.

Bloomin' Bingo – Nothing new to report.

Nominations – Nothing new to report.

Program Report:

1. Cori participated in the County's media training and will share helpful info with the Foundation publicity committee.
2. Cori also updated our press release for 2017 WSU Master Gardener volunteer training. We received some great press as a result:
<http://www.theolympian.com/news/local/article112585133.html>
3. We have accepted 11 new trainees into the 2017 WSU Master Gardener training class so far.
4. The last week has been busy with Awards prep and it will continue through next week.
5. Spring Greening education day has been confirmed for Saturday, March 25, 2017.
6. Cori and Extension Director Stephen Bramwell have been working on editing a new draft of the Non-Exclusive License Agreement for our Dirt Works demonstration garden. This formal agreement will spell out the terms and details of the partnership between the City of Olympia, WSU Extension Master Gardener and Master Recycler Composter programs and the Master Gardener Foundation of Thurston County. After Cori summarized the document for the board she requested board members to take a look at it and send suggestion/edits to her. Julie volunteered to review the draft.

Old Business:

Investment Strategy:

Linda, Kerry and Cindy will meet with Financial Advisor Eric Rowe soon to plan specific funding changes.

Policies and Procedures/Committee Guidelines

Julie presented draft Committee Descriptions from the Handbook for the Board's consideration. The Board provided feedback and Julie will resend the guidelines for the Board to look over and finalize at a future meeting.

New Business:

2017 Goals:

Cindy reviewed the Draft 2017 Annual Goals and invited Board feedback. The Board reviewed the Goals and provided suggestions. A motion to approve the corrected 2017 Goals was made by Candace, seconded by Charley. Motion carried.

Annual Meeting:

There was a general discussion related to the upcoming December 6, 2016 Annual meeting. Cindy asked for assistance in updating the Membership Renewal Form. Cindy will make the suggested changes and will send it out to the Board for their review.

The meeting was adjourned at 7:40 p.m. Motion to approve by Sandy, seconded by Charley. Motion carried.

Upcoming Meetings and Special Events:

MGF Award Luncheon, November 17, 2016
Budget Meeting/Retreat, November 19, 2016
Annual Membership Meeting, December 6, 2016
Board Meeting, December 7, 2016

Respectfully submitted,

Laura Westrup