



MASTER GARDENER FOUNDATION OF THURSTON COUNTY

Board Meeting Minutes

October 10, 2018

3054 Carpenter Rd SE, Olympia WA 98503

Call to Order

5:30 p.m.

Present: Board Members, Charley Barron, President; Jerry Stayton, Vice President; Kerry Norem, Treasurer; Barbara Baker, Member-at-Large; George Cowan, State Representative;
Also Present—Cori Carlson, Master Gardener Program Manager; Donna Doerer, MG

Absent—Pam Roberts, Secretary; Cindy Hoover, Past President

Board Reports

Minutes - September 19, 2018 Board meeting minutes were reviewed. Motion to accept as written was made by Jerry, seconded by Barb and approved.

Treasurer's Report – September 2018 financials presented by Kerry Norem. The rent for the storage unit has been renewed for 2019, as well as the Foundation's mobile 'hot spot'. The Fall Plant sale brought in \$5,500 for plants and \$500 from handicrafts. The funds in the

Edwards Jones account is down a bit this month.

The Board discussed what is needed for the Budget Meeting in November.

YTD Income:	\$35,475.76
YTD Expenses:	\$20,788.91
Current Assets:	\$28,326.00

Jerry moved to accept the Treasurer's Report and George seconded the motion. The Treasurer Report was approved.

Past President – Cindy sent the following report to the Board. "Barb and I have been working to find someone to fill her shoes in 2019 - talked at length with two candidates and they both decided it wasn't the best time for them to get involved. Barb is following up with one more person. So far nobody has taken the plunge to become treasurer elect." Barb also talked to Cori before the Board meeting and got a list of individuals from the 2017 class to see if they are interested in the open the Member-at-Large position.

Vice President – Jerry is working with Committee Chairs to determine their budget needs for next year. He also thought we should consider requiring that receipts be submitted to the treasurer within two months of purchase, rather than one year or it becomes a ‘donation’. Jerry will write an amendment for the Reimbursement Form.

Member-At-Large – Barb received one nomination for a Foundation award that will be discussed below. The Board discussed planning for Awards meeting. Barb’s small music ensemble (NW Sunshine) has agreed to serenade people when they are arriving at the luncheon and during the meal. Board members are asked to arrive at Heritage Hall to help with setup at 10:00 AM.

State Foundation Rep – George attended the State Foundation Conference. He enjoyed the conference and provided an update to the Board.

President – Charley reported that he has signed the rental agreement with Salvation Army for the October 20th Master Your Garden event. Rental fee has been waived. The Foundation will be hosting the meeting. Cori toured the facility this week.

Charley talked with the President of the Master Gardener Foundation of Mason County about a joint Thurston County & Mason County garden tour next summer. George volunteered to participate in the discussion with Mason County.

Committee Reports (Committees that did not submit reports are not listed).

Retail - JoAn Reitzwood – Barb & Rod Baker will cover selling tools at the Master your Gardening event on October. JoAn has been able to get a couple new tools recommended by MG’s. She has ordered a couple new clothing items that will be available for sale at the Annual meeting.

Finance/Grants – Charley/Donna Doerer (Community Foundation Interview)

Charley and Cori were interviewed by the Community Foundation on October 1st for a grant to help cover the costs for signage at Closed Loop Park. We should hear back from them by the end of October. Grant application has also been submitted to NW Horticultural Society. We should hear from them by the end of October. Also applied to the Nisqually Indian Tribe and hope to hear by the end of the year. Donna requested permission from the Board to apply for a Squaxin Indian Tribe grant. The grant can be for up to \$2,500 and will be used for general Foundation/Program activities. Approval was granted.

Program Report

“Master Your: Garden, Compost, Recycling” Education Day. We are now finalizing all the details and logistics associated with the schedule of events. Our next follow-up meeting is scheduled for October 18th at 6pm at the Extension office.

Next MG Cluster meeting is October 11th from 10am to 1pm @ Lewis County Extension office. Discussion topics include: recap garden tours, recap clinic survey progress, goal setting for next year, retaining volunteers-next steps, set future meeting dates and agenda items. MRC Extravaganza meeting is scheduled for October 24th at 6pm at the Extension office.

Garden Committee retreat is scheduled for November 7th. We will review garden operations/policies, what worked/didn't work in 2018, goal setting for 2019, and budget numbers for 2018/2019.

MG 2019 training information was posted on our website on October 3rd. Pre-orientation sessions will take place almost weekly between October 26th and Dec.12th. The deadline to apply is December 14th.

Allyson Ruppenthal, our programs new Education and Outreach Specialist 1, has accepted the position and will begin work on Tuesday, October 16th.

Peer nominations for program awards are being accepted until October 12th.

My priorities and continuing projects:

- Demo garden end of season wrap-up duties and clinic operations.

- CLP 25th anniversary planning.

- 2019 MG training planning.

- Annual appreciation and awards luncheon.

- Year-end reports/data collection

- Calendar, goal setting and planning for 2019

- Unpacking and organizing our new office spaces and storage unit. New cabinets will be installed in the conference room so continuing to get my stuff organized in the conference room is a priority.

Old Business

2018 Foundation Awards – a list of award recipients for each category was determined by the Board.

Board and Committee Tasks – reviewed for currency

New Business

Annual Retreat/Goal Setting for 2019 will be held October 17

2019 Budget Meeting will be held November 17

Adjourn meeting at 7:59 PM

Submitted,

Barbara Baker
Secretary pro-tem