



Master Gardener Foundation of Thurston County

Board Meeting Minutes, August 9, 2017

Call to order:

6:10 p.m.

Present: Board Members Cindy Hoover, President, Charley Barron, President-elect, Bev Bartlett, Vice President, Kerry Norem, Treasurer, Candace Jacobs, Member-At-Large, Sandy Atkinson, State Representative. Also present: Cori Carlton, Program Coordinator and Meagan Thorn, member.

New Business

Security:

Meagan Thorn was present to discuss security issues at Dirt Works, where yesterday the City of Olympia had a crew repairing the fence on the community garden side (1 of 11 fence cuts) but they were not authorized to repair any other damaged areas. The MOU with the City has not yet been finalized so responsibility on fence repair is not clear. We will contact a security & lock company for their recommendations.

Minutes of the July 19, 2017 meeting were reviewed and edited to update the President's report and remove redundant language. Motion was made by Charley and seconded by Kerry and carried to approve the minutes as amended.

Treasurer's report:

Kerry presented the monthly report as of July 31, 2017.

YTD Income:	\$26,867.46
YTD Expenses:	\$19,397.33
Current Assets:	\$26,408.48

Kerry pointed out that investments are up about \$3800 this year.

Activities that affected expenses for July included increased printing costs and Plant sale bills. Our net on the plant sale is going down because we are buying more plants, not growing them ourselves and we need to inform Midge.

State Representative Report:

- The state convention staff have been unresponsive. We are unsure about our responsibilities, but recognize that we need to take something for the raffle.
- Alex Chapel, our scholarship award winner, has not responded to calls from Cindy as to whether he is going to the state conference. It is not common for scholarship winners to attend, however.
- Candace moved and Charley seconded that we pay the \$50 dinner fee for Alex should he choose to accompany Cindy to the conference dinner. Motion carried.

Vice President report:

Bev did not have news to report.

Member at Large report:

Candace has booked City Picnics for the awards banquet on November 16 with final numbers of attendees to be determined 2 weeks prior to the event.

Next month, Candace and Cori will work on awards and nominations.

President-elect report:

Charley reported that the Finance Committee met last week and recommended we have a checklist for records retention purposes. The group determined that there was no need to have a new policy on this. The group plans to go to the office and work on records, potentially August 30, starting at 4:30. Records will be stored at Pam's until we obtain a storage locker for these and other items such as clothing.

President report:

Cindy reported that Cori met with Mary at the Farmer's Market and the designer is looking at the planned foundation of the shed to minimize the ramp and costs. The idea is to drop the floor 9 inches. Additionally, we need to check with the City on the 6 foot setback requirements.

Committee reports: (Committees that did not submit reports are not listed.)

Bloomin' Bingo fliers were available and will be distributed at tomorrow's picnic. There was some discussion on tracking where the fliers are posted so as not to miss an important location.

Publicity – Linda Talen spoke with Cindy about email communications. She is developing a PSA for the Bloomin' Bingo event and is looking for feedback.

Retail – Joan Reitzwood wants to raise the price for the aprons and we all agreed to that idea. Also, the supplier printed up 24 aprons in the wrong color (royal blue) and offered them to us at half price, so we want to buy them, even though this puts retail above their budget.

Nominations – Charley wants to use the Friday Flash for a live link to the open position descriptions, which all agreed would work well.

Activities – Tomato palooza was cancelled.

Program Report:

Cori is planning to focus on MRCs in the next several weeks.

She said that the office move is estimated to occur sometime after December 9 and the fairgrounds building is scheduled to start renovation next week.

She is developing a position description for a part time position funded by the county.

Old Business

Survey:

Cindy reviewed the updated survey with the recent edits. She plans to send it to the Board to “beta test” the survey to determine if the electronic approach will work correctly, then ask Diane Stanger sent it out to the membership in September.

Task list:

The task list was briefly reviewed and it was noted that the budget retreat is coming up in November. The group decided to add the task list on the monthly agenda for timely review of completeness and accuracy.

8:20 Adjourn

Upcoming Meetings/Events:

September 13, Board meeting
September 14, Bloomin’ Bingo
September 20 – 23 State AEC Conference in Yakima

Submitted,

Candace A. Jacobs
Member At Large