



Master Gardener Foundation of Thurston County

Board Meeting Minutes

3054 Carpenter Rd SE, Olympia WA 98503
May 9, 2018

Call to Order: 5:30 p.m.

Present: Board Members, Charley Barron, President, Cindy Hoover, Past-president, Jerry Stayton, Vice President, Kerry Norem, Treasurer, Barbara Baker, Member-at-large, and Pam Roberts, Secretary.

Also present: Cori Carlton, Program Manager, Linda Talen, George Cowan, Donna Doerer, Midge Miller Price,

Charley provided Introductions all around for the benefit of George, who was visiting as an interested Foundation member.

Board Reports

Minutes – April 11, 2018 Board meeting minutes were reviewed. Cori provided a correction to the directions to Dirt Works. Apple Park is now The Park at Cooper Point. Also corrected language regarding the pizza party for Plant Sale committee and two minor corrections.

Motion to accept minutes with corrections was made by Barb, seconded by Jerry, and passed.

Plant Sale – Midge was asked to provide an update on plant sale preparations. She reported the following:

*Weather forecast good.

*Staffing – a lot of people not able to work at the sale. Key position – Parking lot and traffic control. Haven't found someone to do that yet. Will make a plea at Friday class.

*Down one personal shopper.

*Baseball tournament is scheduled for that day, which will provide parking complications.

*Kerry staff for cashiers is in place.

*Will have dedicated "line mover".

*Power source confirmed.

*Press release out on County Website, and Linda is sending out others as usual.

Article in the Senior News.

Pizza on the 23rd to Plant Sale Committee. 3-4 from Vic's 11:30 a.m.

Members thanked her, and Midge left the meeting at 5:50

Treasurer's Report – April 30, 2018

Kerry presented the monthly report.

| | |
|-----------------|-------------|
| YTD Income: | \$ 2,351.67 |
| YTD Expenses: | \$ 5,757.50 |
| Current Assets: | \$20,539.67 |

Pfizer matching grant of \$500 has been received, and another \$500 is expected. Total income down \$1600. Investments \$70,363.00, which has increased \$4500 over last year in balance sheet.

Plant Sale Preparations, Cash registers are all at Kerry's home. She is checking them out to be sure they work. As well as the printers. Cashier training to be set up as soon as the list of volunteers comes from Midge. Need to look at alternatives to these cash registers for near future.

Liability Insurance covers the plant sale.

Motion was made by Cindy, seconded by Barb, and passed, to approve the Treasurer's report.

Past President

Cindy explained that George Cowan was present because he is interested in the vacant State Representative position and wanted to observe a Board meeting. Cindy has a feeler out for the position of President-elect for 2019.

Vice President

Jerry shared that he is excited because his church has a new pastor, so he is no longer having to fill in and has more time available to dedicate to the Foundation.

He provides liaison with fund-raising committee.

Member-At-Large

Barb commented that the Foundation membership meeting had gone well.

She is preparing for the next meeting June 20. Erica Guttman will be speaking. She asked that Board members arrive at 5:30 p.m. for set-up

Menu for awards lunch is still outstanding. She passed out menus and asked for input.

President

Charley commented on the beautification project at Extension Office. It is looking good, and many have participated. Working on developing a records retention policy with Jerry.

Committee Reports

Publicity -

Linda Talen reported that she had met with Gayle and split lists of organizations for notices about Plant Sale.

She has found a new publication: "Works in Progress, a non-profit newsletter which she will contact for future plant sales.

Newspapers, TV's, Radios, Miller Library,
Banner over Martin Way on Chehalis-Western Trail.

Have extra banner for Cooper Pt. Road.

The Board members thanked Linda for her thorough work to publicize the plant sale, and she left at 6:20 p.m.

Grant-seeking project

Donna Doerer provided a handout describing her understanding of needs at Closed Loop Park and discussed the document with the Board.

In addition, she stated that she has a lead from the NW Horticultural Society

Commercial sponsors are also a possibility, especially for some of the needs at the demo garden.

The Board thanked Donna for her work and she left at 6:28 p.m.

Membership

Diane Stanger reported that the Foundation currently has 159 members including 30 2018 MG Trainees.

Website

Lynette Anderson /Roy Emory reported that the Foundation website is Up to date with handicraft items

Handicrafts

Cindy Hoover reported that the committee has constructed many plant support cages – 49 in total

They are ready for plant sale

July 21 event – Committee members need Square training.so they can use it at Griffin community days

Retail

JoAn Reitzwood provided the following report:

Tools:

Just in - a new order of AM Leonard soil knives/hori hori's - the deluxe model with measurement gradations and twine cutting notch. New items this year include Yard Glove protective hand cream, garden hand rakes, the new hori hori's, plus re-stocked tuff totes with some new colors. These as well as existing tool items will be available at the Gala and Plant Sale.

I am evaluating suggestions for one more item within budget. Contemplating a new item versus one that sold well in the past.

MG Clothing:

Placed an order for MG sweatshirts in 2 new styles based on feedback from this year's class. I ordered crew neck and full-zippered hoody styles as Cori reported the class preference was evenly split. The order should be ready anytime, so I should have them available when I sell to the class at graduation.

I will offer aprons, hats, and lanyards for sale at the Gala (not Plant Sale).

Bloomin' Bingo

Julie Sandberg reported that poster changes have been sent to Cori.

Activities –

Karla Salp has scheduled a Garden tour Memorial Day – Marsha Justice's house: Gardening with native plants will be the topic.

Program Report

Cori provided the following update:

2018 Master Gardener trainees have completed 9 out of 13 classes. The last class and graduation will be on June 8th at the Lacey Community Center.

*The next MG Cluster meeting is Thursday, June 14th from 10am to 1pm in Chehalis. If anyone wants to carpool with Cori from the Extension office let her know.

*We are moving forward with Children's Garden planning. All beds have been planted. Weekly watering and weeding and some harvesting will continue until the first class. The program will be on Tuesdays from 10am to Noon from July 10th through August 21st. The themes for each class can be found on the website.

*Five various gardening themed workshops have been presented over the last month and have been well attended. Attendance at summer outreach events will be reduced compared to previous years due to a number of factors including: having to repack our spaces and move once floors are ready to be installed, no outreach specialist hired, recovery time needed from work related injury etc.

*Extension office move update: Our office bathroom floors have been installed, no fixtures yet but hopefully soon. The rest of us are still in "wait mode". Our section of the cement slab floor is still not cured enough for our flooring to be installed. We have only unpacked necessary items. Once the flooring is ready to be installed I will schedule work parties to help pack/unpack and organize.

*We are still working through the process re-hiring the program outreach specialist position. When available Daisy has been helping us on an "as needed" basis before large events.

June 8 – graduation – Charley will attend.

Cluster meeting – June 14. (Meet at office at 9 a.m. to carpool).

Old Business

Lease for October 20, 2018 MG Program Event

Members discussed location for fall event. Westwood lease was discussed and rejected due to complications around language in the lease. The Salvation Army facility is available. Cori and Charley have toured the facility and recommended that we use it. Their only reservation is parking, which will be tight on the parking lot. There is plenty of on street parking in the neighborhood, though, and MGs who are participating could be asked to park there to relieve congestion in the lot.

Motion was made by Pam, seconded by Barb, and approved, to lease the Salvation Army facility for the fall event.

State Foundation Representative Job Description

Cindy presented a rewritten job description for the State Foundation Representative. Following a short discussion, motion was made by Jerry, seconded by Barb, and approved.

George Cowan has expressed interest in this position. The vacancy and the new job description will be presented to Foundation members, with a solicitation for candidates by the Past President before a decision is made by the Board as to the successful candidate. This decision will be made at the June 13 Board meeting.

Nominations for 2018-2019 Board positions – Will announce openings on June 20 membership meeting. President-elect and Treasurer-elect. Maybe Secretary-elect.

Review-Board and Committee Tasks Lists

Up-to-date.

Master Gardener of Year nomination – Due June 1.

Suggest we do a local MG of the Year instead.

Review 2018 Annual Goals

Promoting active membership

Member retention and recruitment

June 13 – Pam will share the information she gleaned from an online seminar on volunteer engagement at Board meeting.

New Business

Donation of water stock tanks from Kiperts Korner Feed: Penny Longwell tabled until June meeting.

Meeting adjourned at 7:45 p.m.

Submitted,

Pamela E. Roberts
Secretary

Upcoming Meetings/Events

May 18: Plant Sale Gala

May 19: Plant Sale

June 13: Board Meeting

June 14: Cluster Meeting

June 20: Membership Meeting. Health Dept. 6:30 p.m. Program: 7:00 p.m.

July 11: Board Meeting

August 11: Board Meeting

August 16: Picnic at Priest Point Park Rose Garden