



Master Gardener Foundation of Thurston County

Board Meeting Minutes

November 7, 2018

3054 Carpenter Rd SE, Olympia WA 98503

Call to Order
5:30 p.m.

Present: Board Members, Charley Barron, President, Jerry Stayton, Vice President, Cindy Hoover, Past President, Kerry Norem, Treasurer, Barbara Baker, Member at Large, George Cowan, State Representative, Pam Roberts, Secretary.

Also Present: Cori Carlton, Master Gardener Program Manager, Donna Doerer, MG, and Allyson Ruppenthal, MG/MRC Program Assistant

Barbara introduced Becky Emrich, MG, who has agreed to take Barbara's position as Member at Large. Members welcomed Becky warmly.

Board Reports

Minutes – October 10, 2018 Board meeting minutes

Typo was corrected. Motion to accept minutes as amended was made by Cindy, seconded by Jerry, and approved.

Treasurer's Report – October 2018 report was presented by Kerry. Fall Education Day went well. Proceeds exceeded past education days. Edward Jones balance is currently \$78,669. Kerry will book dividends and growth at the end of the year.

Kerry stated that she wants two more tablets for retail/events payments. Besides being convenient for customers, this would help deliver a tally sheet automatically. She will provide more details for budget meeting.

Question was raised about the budget item: Board designated net assets:

These include:

- Farmers Market building
- MG membership Software program

More discussion to occur at budget meeting. Jerry suggested these items be moved back to unrestricted funds.

YTD Income:	\$43,228.88
YTD Expenses:	\$25,667.88
Current Assets:	\$31,210.15

Barbara moved to accept the Treasurer's report and Cindy seconded the motion. The Treasurer's Report was approved.

Past President-

Cindy reported that the Foundation budget meeting is scheduled for 9 a.m. on November 17 at Cindy's house 5439 Park Place Loop SE, Lacey. Potluck brunch is included.

Elections:

Still no candidate for Treasurer in training. (shadow Kerry all next year)

This may have to be an appointed office after elections, if we don't get a volunteer before then.

Vice President

Jerry has gathered a 3-year average for each budget account in preparation for budget meeting. Not surprisingly, 2/3 of Foundation income comes from the plant sale.

He has requested information from committee chairs, but still does not have complete information. He cautioned that since 2018 has been such a financial success, we should not rely on that background only, and the 3-year average will be a more conservative view of the future.

Member-At-Large

Barb announced that NW Sunshine, a musical group of which she is a member, will play at the November 15 meeting at Heritage Hall. Board members should arrive at 10.00 to help set up. We anticipate about 100 attendees.

Next Foundation membership event will be the Awards Luncheon in December.1. This will be a Potluck at noon at the TC Department of Health.

State Foundation Representative

George reported that he had attended the WA State MG Foundation Board meeting in Renton last Friday, November 2.

The main topic of conversation was the MG State convention in 2020. There will be none in 2019. Plans are still not formulated, although several groups are seriously discussing hosting duties. There are 5 or 6 possible locations. Next meeting will be held in February 2019 in Puyallup.

State Foundation endowment was another topic of conversation. The goal is to have \$2million by 2022. This would cover cost of state conference, so that local chapters would not have to carry that burden. Currently there is a \$35,000. balance. Lewis County is challenging other foundations to meet or beat their \$100 donation to this fund.

George expressed his hope that calendar coordination could be arranged among county foundations, so they would not hold competing events on the same day.

President

Charley expressed the Board's thanks to Donna Doerer for hard work. So far, we have received notice of a \$1000 grant for CLP from Community Foundation of South Puget Sound. Funds must be spent in 2019.

Donna reminded members that we have applied for 3 grants this year. Besides the Community Foundation grant:

NW Horticultural Society – no feedback yet. (for \$2500)
Nisqually Tribe – decision by end of 2018

Budget suggestion: Anticipate a grant income of \$3000 for 2019

Follow-up: Donna will ask for feedback from funders as to why the amount or not, etc.
Donna left the room at 6:30 p.m.

Committee Reports (Committees that did not report are not listed below)

Website – Kerry – met with Lynette re: online membership form. They are working on payments aspect. We will use Square and PayPal for payment.

Follow-up Kerry and Lynette plan to have the online membership form and payment available for demonstration at the December membership meeting.

Membership – Need to formally send out notice of December meeting in timely fashion.

Follow-up: Bylaws state “President, Secretary or Board shall cause to be delivered to each member entitled to notice of the meeting, not less than 10 nor more than 40 days before the meeting . . .” Meeting notices must go out before **November 21**.

Program Report Cori shared the following:

“Master Your: Garden, Compost, Recycling” Education Day. Allyson reported on survey feedback from volunteers who served or attended the event. Overall good feedback and it looks like folks would like to use the same space for 2019.

MG Cluster meeting was October 11th from 10am to 1pm @ Lewis County Extension office. Discussion topics included: recap garden tours, recap clinic survey progress, goal setting for next year, retaining volunteers-next steps, set future meeting dates and agenda items.

MRC Extravaganza meeting was on October 24th at 6pm at the Extension office. The meeting reviewed work done in 2018 and plans for 2019.

Garden Committee retreat happened on November 7th. We reviewed garden operations/policies, what worked/didn't work in 2018, set goals for 2019, and budget numbers for 2018/2019.

Recruitment for MG 2019 training is in full swing. Pre-orientation sessions have been taking place almost weekly until Dec.12th. The deadline to apply is December 14th.

Shared update about not being able to use 3rd section of the Health Department room for Foundation meetings.

The next week will be focused on prepping for the annual appreciation awards luncheon.

Old Business

Board and Committee Tasks:

- A. Pick dates for 2019 – still in process
- B. Have bookmarks printed ahead of December Annual Meeting.

Draft Goals for 2019 were reviewed by the Board members. Amended goals were divided into two documents, one for the members at large, and one for the Board specifically.

Follow-up: Pam will edit and send out Draft copies to members for feedback.

Annual Membership meeting and Holiday Party – December 1

Election ballot will include:

- Barb – President-elect
- Becky Emerich – At Large
- Pam – Secretary
- Treasurer – no candidate

New Business

2019 Budget Meeting will be held at Cindy's house on Saturday, November 17.
Meeting was adjourned at 8:00 p.m.

Submitted

Pamela E. Roberts
Secretary

Upcoming Meetings/Events

November 15: Annual Awards Luncheon

November 17: Budget Meeting 9 a.m.

November 28: Board Meeting (To replace December meeting)

December 1: Annual Meeting/Holiday Party: 12-2 p.m. Potluck