

TRIBUTE POLICY

A. Purpose

This policy will describe the criteria and acceptable manners in which to pay tribute to deceased individuals who have participated in and/or supported the Master Gardener and Master Recycler Composter program in Thurston County.

B. Procedures

An ad-hoc committee of Master Gardener and/or Master Recycler Composter volunteers will be convened by the MGFTC Board on the receipt of notification of the desire to memorialize someone. The committee will determine whether or not a memorial is appropriate, with input as required, on a case by case basis.

The following options are available for the committee to use:

- Memory book or plaque maintained at the WSU extension clinic office.
- Object such as a brick or bench, to be placed in a demonstration garden. (Garden lead(s) and Program Manager will be consulted as the feasibility and appropriateness of the request.)
- Condolence card(s) to the family of the deceased.
- Representative (person or flowers) as any memorial service.
- Donations to be used as designated by the donor.

An "In Memoriam" column will be placed in the newsletter, naming the deceased without a detailed obituary. Should donations be given in memory of the deceased, a note of the amount with or without donor name (as requested by the donor), and the designation of the donation, will be included in the column.

A tribute will be read at the MGFTC annual membership meeting in December of each year to remember the deceased.

There will be no inurnment at any Master Gardener or Master Recycler Composter site.

If Foundation money is used, a maximum of \$100 may be allotted to each person.

Volunteers have the freedom to implement anything additional, providing there is coordination and concurrence with the committee and the Program Manager.